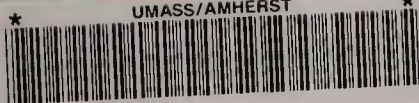


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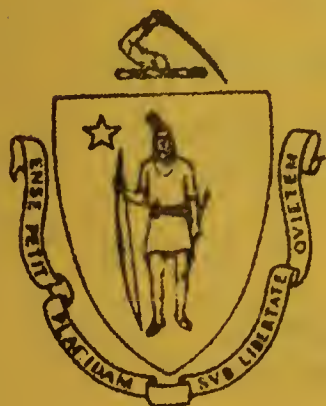
Annual Report

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Massachusetts Fire Training Council

and

Massachusetts Firefighting Academy



FISCAL YEAR 1978





MASSACHUSETTS FIRE TRAINING COUNCIL

The Commonwealth of Massachusetts
Department of Education

59 Horse Pond Road, Sudbury, Massachusetts 01776

(617) 443-8926

Charles T. Grigsby, Chairman
Massachusetts Board of Education
31 St. James Avenue
Boston, MA 02116

This year has seen a number of milestones for the fire service community in the Commonwealth of Massachusetts, and the Fire Training Council continues to be a part of that progress. The following pages of the Annual Report speak for themselves.

However, it is important to note that two major issues, implicitly tied together, became the most significant landmarks of the Council's year. The first was selection of a new Chief of Fire Training for the Commonwealth, to direct the operation of the Massachusetts Firefighting Academy. The Council, realizing the importance of the choice of a new Chief as to its impact on the Fire Service of Massachusetts, asked for and was granted by the Department of Education, the opportunity for input and review of perspective applicants for the position.

Joseph L. Donovan had the fire service, educational, administrative background and, additionally, in his position as Project Director for the federal grant to develop a "Model Statewide Fire Training and Education Plan" of the National Fire Prevention and Control Administration, displayed a willingness and ability to work and cooperate with all concerned in the fire problem. As Chief of Fire Training, he has continued that effort. The results of that effort are obvious in this Annual Report and in the final draft of the report of the grant.

The second major issue is our belief that there is a new atmosphere of cooperation among this state agency and other state agencies, municipal governments, and industry as well as the fire service, which we believe will continue to thrive in the future.

Yours very truly,

A handwritten signature in dark ink, reading "Morton D. Shurtleff".

Morton D. Shurtleff
Chairman of Training Council

MDS/ejt

cc: Dr. Gregory B. Anrig, Commissioner of Education
Dr. David Cronin, Associate Commissioner of Education

In 1971, Chapter 842 established a Massachusetts Fire Training Council, a Bureau of Fire Training in the Division of Occupational Education, and a Massachusetts Firefighting Academy. At that time the Training Council was charged with consulting with and advising the Bureau of Fire Training in the following topics: the establishment of a minimum firefighting training standard for recruit firefighters as well as minimum training curriculum for all other levels of fire service personnel; minimum requirements for instructors employed in the Bureau of Fire Training; Academy locations, both central and regional; and establishing standards and procedures for facilities conducting training under the Bureau of Fire Training.

Major effort this fiscal year was directed towards continuing the interaction of a great number of people and organizations within the Commonwealth having an interest in the fire problem. The most visible example of this was during the work on the Federal grant. Work was completed on the final draft of the "Model Statewide Plan to Provide the Education and Training Required to Implement the Professional Qualification Fire Service Standards", and the report was forwarded to the National Fire Academy of the National Fire Prevention and Control Administration in June for final approval. Those who worked on committees include members from the fire service, insurance industry, academic community, private industry, and municipal leaders. A copy of the Executive Summary from the document is included in this report.

An initial meeting was held with representatives of various community colleges and state colleges from throughout the Commonwealth and also with representatives from the University of Massachusetts, to develop much needed interaction with all entities in fire service training and education. The goal of this

meeting was to continue discussion and cooperation for the benefit of the Commonwealth's firefighters.

Training Council representatives have worked closely with all of the State's fire service organizations as well as National fire service organizations. This has allowed for greater cooperation amongst the various fire service interests as well as provided the Fire Training Council with the ability to keep abreast of new ideas and trends within the field.

In the area of Hazardous Materials, the Massachusetts Fire Training Council and the Massachusetts Firefighting Academy continued their efforts for effective training. Cooperation between the Fire Training Council and the Gas Industry has resulted in an LNG and LPG Fire Training Facility, due for completion in the fall of this year, which will allow the Massachusetts Firefighting Academy to train the fire service as well as industrial personnel in the safest, most effective manner to handle flammable gas incidences.

The Massachusetts Firefighting Academy, on January 1, 1978, was given final authorization by Governor Dukakis to rent the Horse Pond Road School from the Town of Sudbury. The building is now utilized as administrative headquarters and classroom facilities, while the State Road facility in Stow continues its use as a basic training, maintenance, and storage facility. Unfortunately our use of the Waltham Smoke Tower, a facility so necessary to hands-on training, was curtailed in late spring due to environmental problems. The Boston Fire Department kindly allowed us the interim use of their facility on Moon Island. Again, this continues to emphasize the need for a central fire training facility.

The Chief of Fire Training, with approval from the Fire Training Council, has held meetings with many local and regional organizations in a further effort at cooperation between the Massachusetts Firefighting Academy and the local fire service in the idea of regional training facilities throughout the Commonwealth.

In accordance with the Massachusetts Fire Training Council's charge to assist and advise in the establishment of minimum standards for training for all levels of fire service personnel and specifically for recruit firefighters, a large effort was made during the work of the 5-year plan to review the standards as they relate to the needs of the Commonwealth and to upgrade them where necessary. Training curriculum has been, and will continue to be worked on so as to address these standards. Further work was done towards the establishment of minimum requirements by the Fire Training Council's support of an "Act Relative to the Mandatory Training of Firefighters", Senate bill 916 filed by Senator Chester G. Atkins. In addition, with the Fire Council's approval, the Massachusetts Firefighting Academy's instructors' qualifications have been upgraded to meet the National Professional Qualification Standard 1041, "Fire Service Instructor Professional Qualifications". Therefore, the Massachusetts Firefighting Academy's Fire Instructors' Course was upgraded to meet 1041 - Level I. Development has been undertaken to establish a course to meet Level II of that standard.

The most important milestone in the Fire Training Council's year was the search for a new Chief of Fire Training. Edward H. McCormack, Jr., formerly Chief of Fire Training, retired as of September 15, 1977. It was believed that in order to assure the continuity of the Massachusetts Firefighting Academy, an interim Chief would be named. Deputy Chief of Fire Training Francis E. Winslow

was assigned as Acting Chief of Fire Training until a formal appointment was made. As representatives of the fire service, the Fire Training Council felt it imperative that they have input into the selection of a new Chief of Fire Training, since the position has such an impact on those who deliver the services, namely the local fire departments. After meetings with the Commissioner of Education, Dr. Gregory Anrig and Associate Commissioner, Dr. David Cronin, a selection committee was formed within the Training Council comprised of Morton D. Shurtleff, Chairman, Deputy Chief, Brockton Fire Department, and Robert C. Blomquist, Director of Community Safety, Arlington, for the purpose of reviewing applications and interviewing applicants for the position. At the same time the Massachusetts Institute of Fire Department Instructors expressed their interest in the selection process. Therefore, two members of MIFDI, John D. Bergeron, Chief, Lexington Fire Department, and Richard C. Cully, Deputy Chief, Cambridge Fire Department, along with the selection committee of the Fire Training Council were involved in the final screening of the seven applicants. Joseph L. Donovan was unanimously recommended by this selection committee and in December of 1977 was formally appointed as Chief of Fire Training by the Board of Education.

Since his appointment as Chief of Fire Training, Joseph L. Donovan has served on a number of committees. Included is the Governor's Arson Commission along with Assistant Chief John Harrington. In May of 1978 he was appointed by Lt. Governor Thomas P. O'Neil III to the Arson Prevention Task Force. He was appointed to Co-Chair the Education Committee of the Fire Chiefs Association of Massachusetts and elected Secretary/Treasurer of Massachusetts Joint Council of Fire Service Organizations. He also participated in the National Fire Prevention and Control Administration (NFPCA) Project for determining the National Policy for Fire Protection Research and Development.



The Commonwealth of Massachusetts
Department of Education

59 Horse Pond Road, Sudbury, Massachusetts 01776

(617) 443-8926

Morton D. Shurtleff, Chairman
Massachusetts Fire Training Council
59 Horse Pond Road
Sudbury, Ma 01776

It is my privilege to be able to present my first Annual Report of the Massachusetts Firefighting Academy, since my appointment as Chief of Fire Training for the Commonwealth in December 1977.

Fiscal year 1978 was a very eventful and successful year for the academy. This report proves that in a brief but narrative and statistical review.

What it is not able to show graphically enough is the total commitment and framework of the personnel of the academy to its mission during the transaction from the unexpected retirement of Edward H. McCormack, Jr., as Chief of Fire Training in September, to my appointment. Words cannot say enough about this commitment, nor can they say enough about what you and the other members of the Fire Training Council, as well as the organizations you represent, did to help us through this period. All I can say is thank you all.

I do want to emphasize that the Academy will continue to aid, support, and supplement the local fire service by stretching our limited reserves as far as possible. We will also try and continue the dialogue and interaction begun under the aegis of the "Master Plan", of all entities involved in fire problems as no one entity can do it alone.

Please accept this report as a report of progress.

Sincerely,

A handwritten signature in cursive script, reading "Joseph L. Donovan".

Joseph L. Donovan
Chief of Fire Training

JLD/ejt

MASSACHUSETTS FIREFIGHTING ACADEMY FISCAL YEAR 1978
July 1977 -- June 1978

PROGRAM	NUMBER OF COURSES	NUMBER ENROLLED	NUMBER OF CERTIFICATES AWARDED	NUMBER OF PERMANENT PERSONNEL	PERMANENT CONTACT HOURS	NUMBER OF CALL PERSONNEL	NUMBER OF VOLUNTEER PERSONNEL	NUMBER OF OTHER OR UNSPECIFIED	CALL/VOLUNTEER/OTHER CONTACT HOURS	TOTAL CONTACT HOURS
RECRUIT	5	120	116	118	33,040	2*	-----	-----	560	33,600
IN-SERVICE	300	4618	**	2437	7,311	1768	225	188	6,543	13,854
REGIONAL	124	3918	2939	1520	17,870	2049	332	17	27,950	45,820
INDUSTRIAL	4	87	87	**	-----	-----	-----	87	1,407	1,407
POLICE/CORRECTIONAL	5	178	178	178	2,028	-----	-----	-----	-----	2,028
SPECIAL PROGRAMS	5	475	475	321	1,605	27	5	122	770	2,685
NATIONAL FIRE ACADEMY	1	25	*****	-----	-----	-----	-----	-----	-----	600
PHYSICAL EXAMS	70	2455 Tested	----	----	----	----	-----	2296	4,592	4,592
ENTRY EXAMS	1	52	----	----	-----	-----	-----	52	156	156
PROMOTIONAL EXAMS	3	18	----	18	72	-----	-----	-----	-----	72
TOTALS	518	11946	3795	4592	61,926	3384	562	2762	41,978	104,814

* Both men were call personnel during the duration of the recruit class and were assigned as permanent upon completion of the program.

** Certificates of completion are not awarded.

*** Breakdown by permanent, call, or volunteer not applicable.

**** Certificates awarded by National Fire Academy.

RECRUIT TRAINING PROGRAM

The Massachusetts Firefighting Academy offers a 280 hour program in basic firefighting, free of charge, to those departments in the Commonwealth electing to send their personnel. The program is designed to establish a level of proficiency in accordance with the National Professional Fire Service Standard 1001, Firefighting Professional Qualification. Currently, the program provides the student with the knowledge, given time and expertise on the job, to meet Level II of the standard.

In these days of increased awareness of cost effectiveness, the minimal initial investment of seven weeks out of the department while at recruit training, is far less than the cost of supporting untrained firefighters, who through lack of knowledge have injured themselves, their fellow workers, or their public.

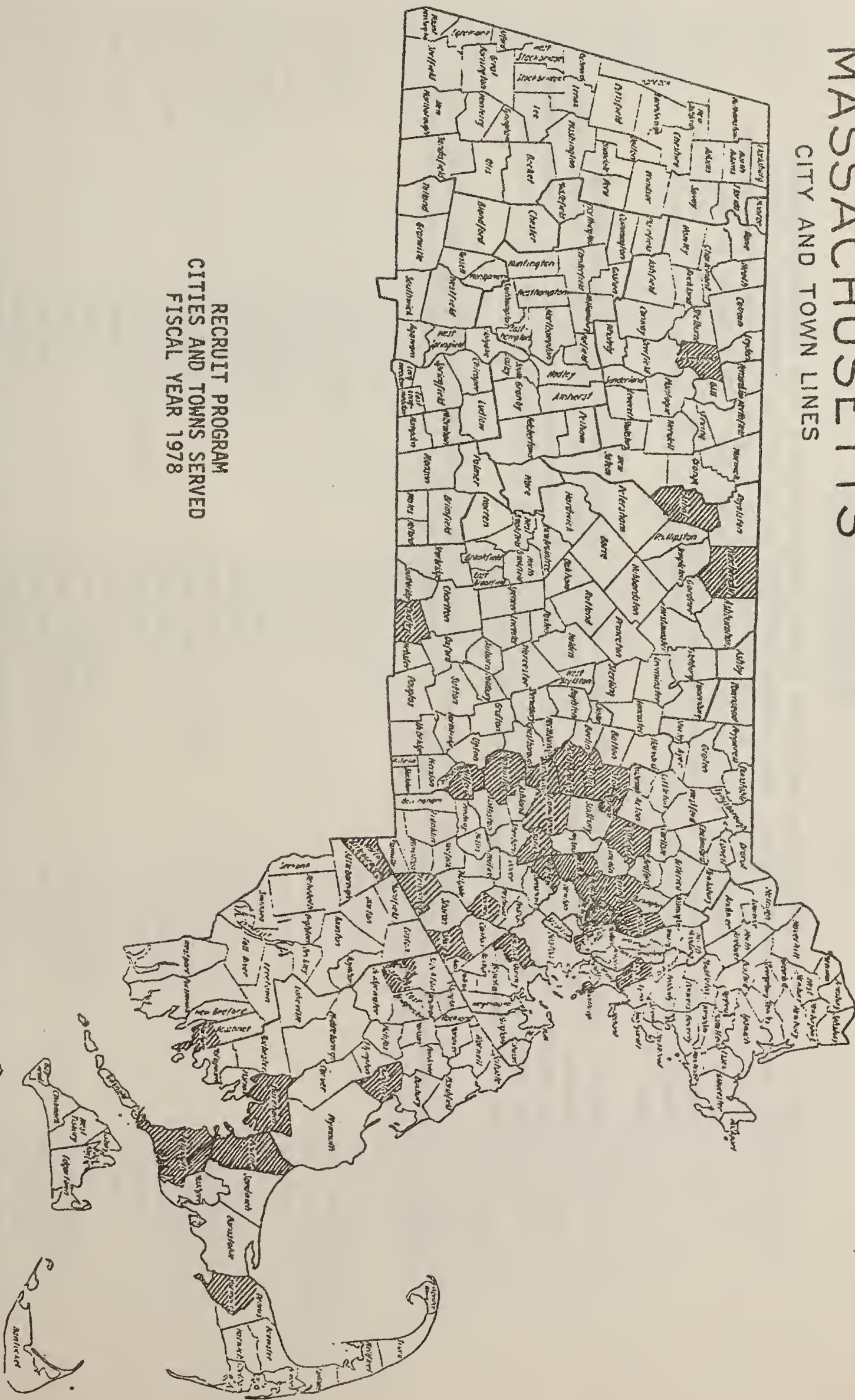
Cities and Towns Served

Arlington	Milford
Athol	Milton
Belmont	Natick
Bourne	North Attleborough
Cambridge	Norwood
Concord	Saugus
Dudley	Southborough
Fairhaven	Stoughton
Falmouth	Stow
Foxborough	Waltham
Framingham	Wareham
Greenfield	Wellesley
Hopkinton	West Bridgewater
Hudson	Weston
Kingston	Winchendon
Lexington	Winthrop
Marlborough	Winchester
Maynard	Woburn

MASSACHUSETTS

CITY AND TOWN LINES

RECRUIT PROGRAM
CITIES AND TOWNS SERVED
FISCAL YEAR 1978



PROGRAM	NUMBER OF COURSES	NUMBER ENROLLED	NUMBER OF CERTIFICATES AWARDED	NUMBER OF PERMANENT PERSONNEL	PERMANENT CONTACT HOURS	NUMBER OF CALL PERSONNEL	NUMBER OF VOLUNTEER PERSONNEL	NUMBER OF OTHER OR UNSPECIFIED	CALL/VOLUNTEER/ OTHER CONTACT HOURS	TOTAL CONTACT HOURS
RECRUIT	5	120	116	118	33,040	2*	----	----	560	33,600

IN-SERVICE PROGRAM

In an effort to provoke an awareness in the Commonwealth's fire service community of advancing technologies, the Academy provides an In-Service program as a means to secure that end. In short, one or two hour slide programs accompanied by student handouts and discussions, this program has, in Fiscal Year 1978 brought to the state's fire service, a growing awareness of smoke detectors enabling them to better counsel their communities, and the dangers of plastics, more and more an integral part of our living environment.

As with the Academy's Regional Program, the In-Service Program has demonstrated a tremendous ability to reach all segments of the fire service community in Massachusetts. It should not, however, be mistaken for full-scale comprehensive training. The program is designed to merely introduce the firefighter to a given problem and in no way should be substituted for necessary follow-up training.

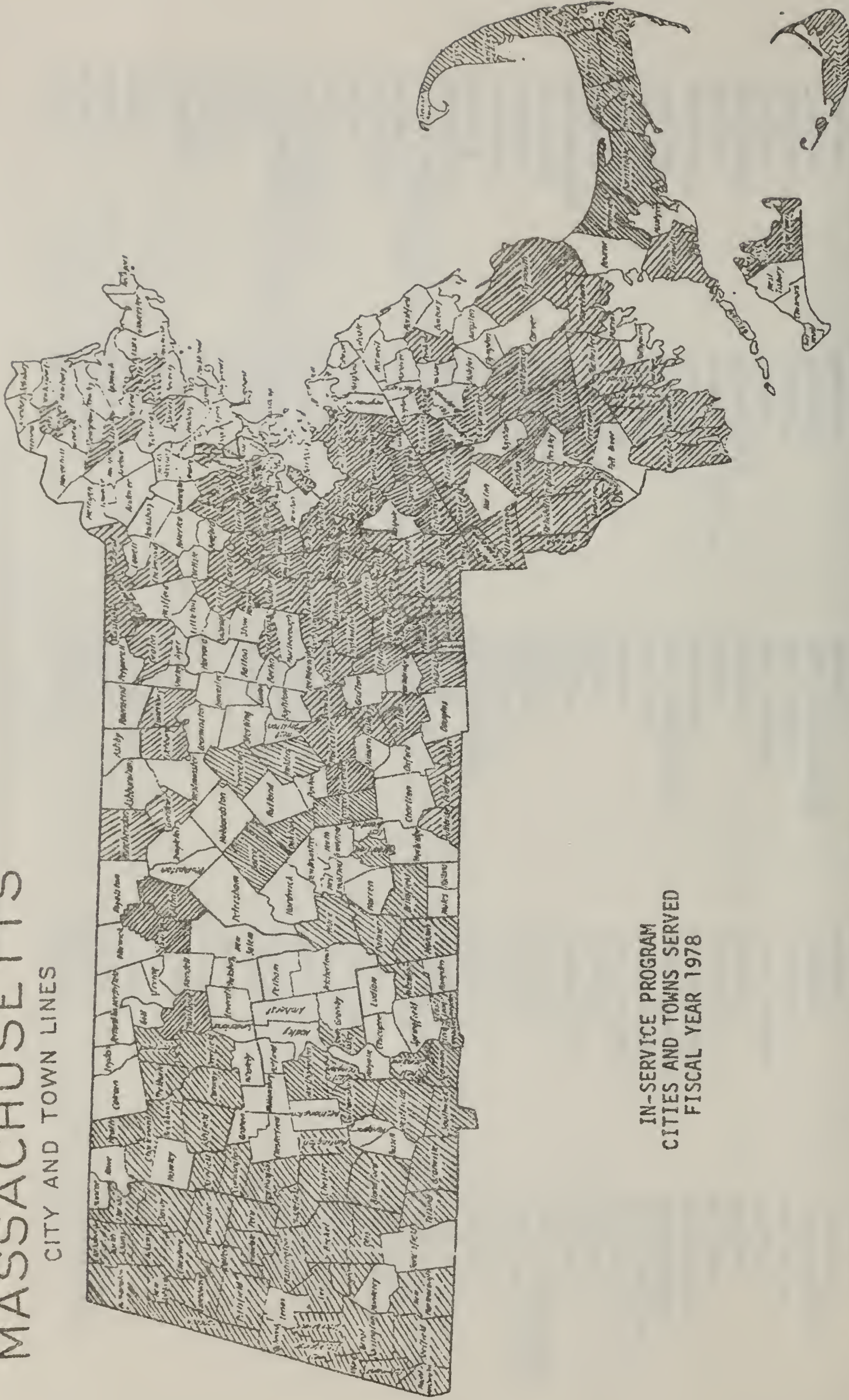
In that light, development is now under way and will continue in Fiscal Year 1979, for an awareness program on the topics of Car fires, Natural Gas Transmission Incidences, and Hazardous Material Incidences.

Cities And Towns Served By In-Service Program

Acton	Dalton	Holliston	Oak Bluffs	Truro
Acushnet	Danvers	Hopkinton	Oakham	Tyngsborough
Adams	Dartmouth	Hudson	Orange	Tyringham
Agawam	Dedham	Huntington	Orleans	Upton
Alford	Dennis	Lakeville	Otis	Uxbridge
Arlington	Deerfield	Lanesborough	Palmer	Waltham
Ashfield	Dighton	Lee	Pembroke	Ware
Ashland	Dover	Leicester	Peru	Wareham
Athol	Dudley	Lincoln	Plainfield	Washington
Attleborough	Dunstable	Longmeadow	Plainville	Webster
Barnstable	Dracut	Lunenburg	Plymouth	Wellesley
Barre	Egremont	Marshfield	Pittsfield	Wellesfleet
Becket	Eastham	Maynard	Princeton	Wenham
Bellingham	Easthampton	Medfield	Quincy	Westborough
Belmont	East Longmeadow	Medford	Sandwich	Westfield
Blackstone	Easton	Medway	Savoy	West Bridgewater
Blandford	Edgartown	Mendon	Seekonk	West Newbury
Boxford	Fitchburg	Middleborough	Sharon	Weston
Braintree	Florida	Middlefield	Sheffield	Westport
Brewster	Foxborough	Millbury	Shelburn	West Springfield
Brimfield	Fairhaven	Mills	Sherborn	West Stockbridge
Bridgewater	Falmouth	Milford	Shrewsbury	Westwood
Brockton	Framingham	Milton	Somerset	Wayland
Brookfield	Franklin	Monson	Southborough	Wilbraham
Brookline	Freetown	Montague	Southbridge	Williamstown
Buckland	Gardner	Mont Walsington	South Hadley	Winchendon
Burlington	Granville	Nantucket	Southampton	Winchester
Canton	Great Barrington	Natick	Southwick	Windsor
Charlemont	Greenfield	Needham	Spencer	Whitman
Chatham	Groton	New Ashford	Stockbridge	Woburn
Chelmsford	Hamilton	New Bedford	Stoughton	Worcester
Cheshire	Hancock	New Marlborough	Sudbury	Worthington
Chester	Harwich	Norfolk	Sutton	Wrentham
Clarksbury	Heath	North Attleborough	Swansea	Yarmouth
Concord	Hinsdale	North Adams	Taunton	
Conway	Holbrook	Northampton	Tisbury	
Cummington	Holden	Norwood	Tolland	

MASSACHUSETTS

CITY AND TOWN LINES



IN-SERVICE PROGRAM
CITIES AND TOWNS SERVED
FISCAL YEAR 1978

PROGRAM	NUMBER OF COURSES	NUMBER ENROLLED	NUMBER OF CERTIFICATES AWARDED	NUMBER OF PERMANENT PERSONNEL	PERMANENT CONTACT HOURS	NUMBER OF CALL PERSONNEL	NUMBER OF VOLUNTEER PERSONNEL	NUMBER OF OTHER OR UNSPECIFIED	CALL/VOLUNTEER/ OTHER CONTACT HOURS	TOTAL CONTACT HOURS
IN-SERVICE	300	4518	**	2437	7,311	1768	225	118	6,543	13,854

REGIONAL PROGRAM

The Massachusetts Firefighting Academy's Regional Program serves as an outreach service, enabling the Academy to bring necessary training courses to the delivery system, the local departments of the Commonwealth. Courses such as Vehicle Extrication, Protective Breathing Apparatus, Search and Rescue, and Flammable Liquids provide the fire service with comprehensive, hands-on training.

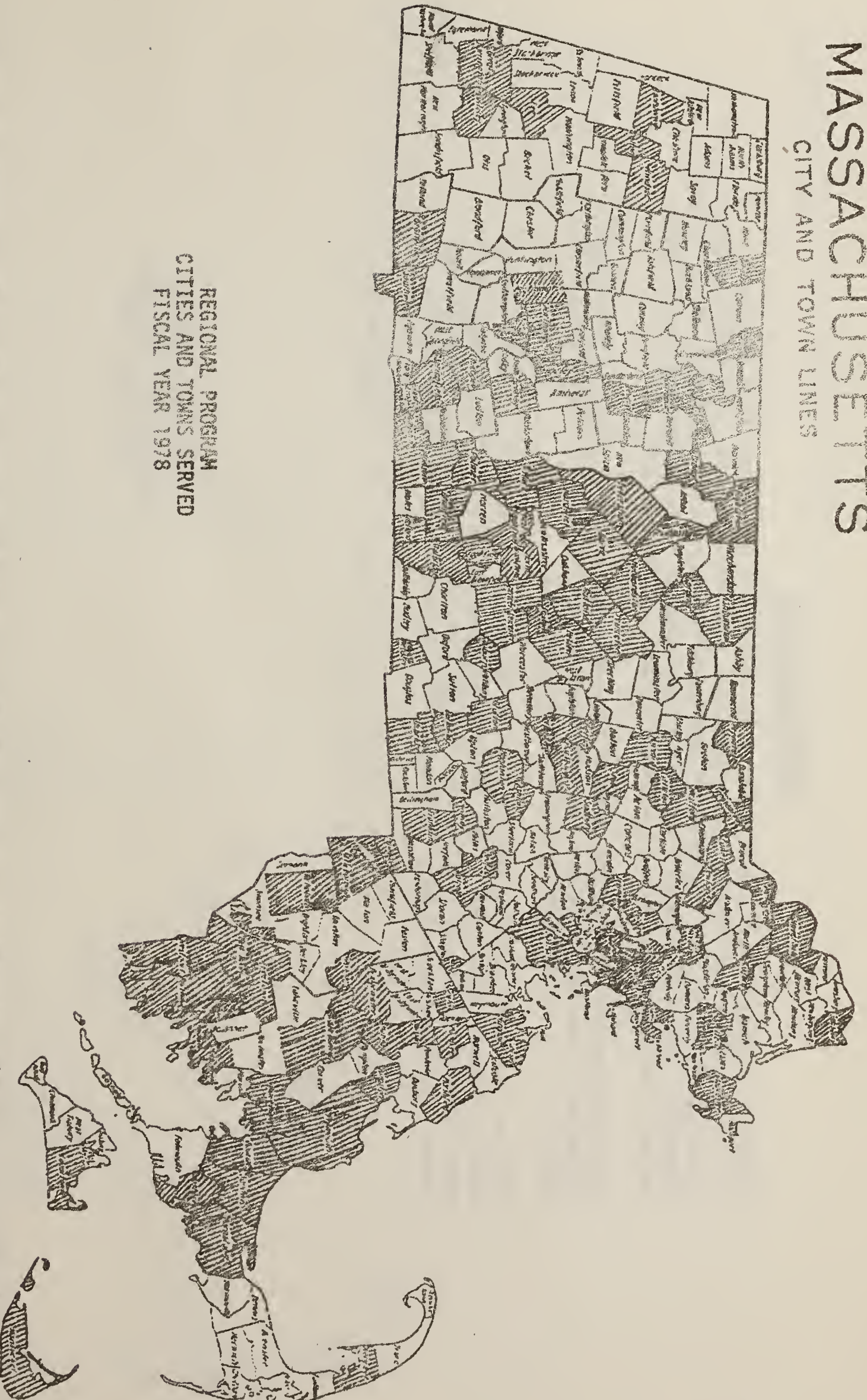
In addition, courses are provided to aid the officer, or future officer, in such areas as leadership and management and tactics and strategy. The new officer's program, "Today's Company Officer" was pilot tested in Fiscal Year 1978 and because of its success, is scheduled for Fiscal Year 1979 throughout the Commonwealth.

The regional program also offers a "Mini-Course" to call and volunteer departments unable to take advantage of the Massachusetts Firefighting Academy's Recruit Training Program. In 24 hours, the course attempts to at least offer an introduction to basic firefighting skills. It is expected that communities availing themselves of the mini-courses would continue their training with additional regional courses.

MASSACHUSETTS

CITY AND TOWN LINES

REGIONAL PROGRAM
CITIES AND TOWNS SERVED
FISCAL YEAR 1978



PROGRAM	NUMBER OF COURSES	NUMBER ENROLLED	NUMBER OF CERTIFICATES AWARDED	NUMBER OF PERMANENT PERSONNEL	PERMANENT CONTACT HOURS	NUMBER OF CALL PERSONNEL	NUMBER OF VOLUNTEER PERSONNEL	NUMBER OF OTHER OR UNSPECIFIED	CALL/VOLUNTEER/ OTHER CONTACT HOURS	TOTAL CONTACT HOURS
REGIONAL	124	3918	2939	1520	17,870	2049	332	17	27,950.	45,820

INDUSTRIAL PROGRAM

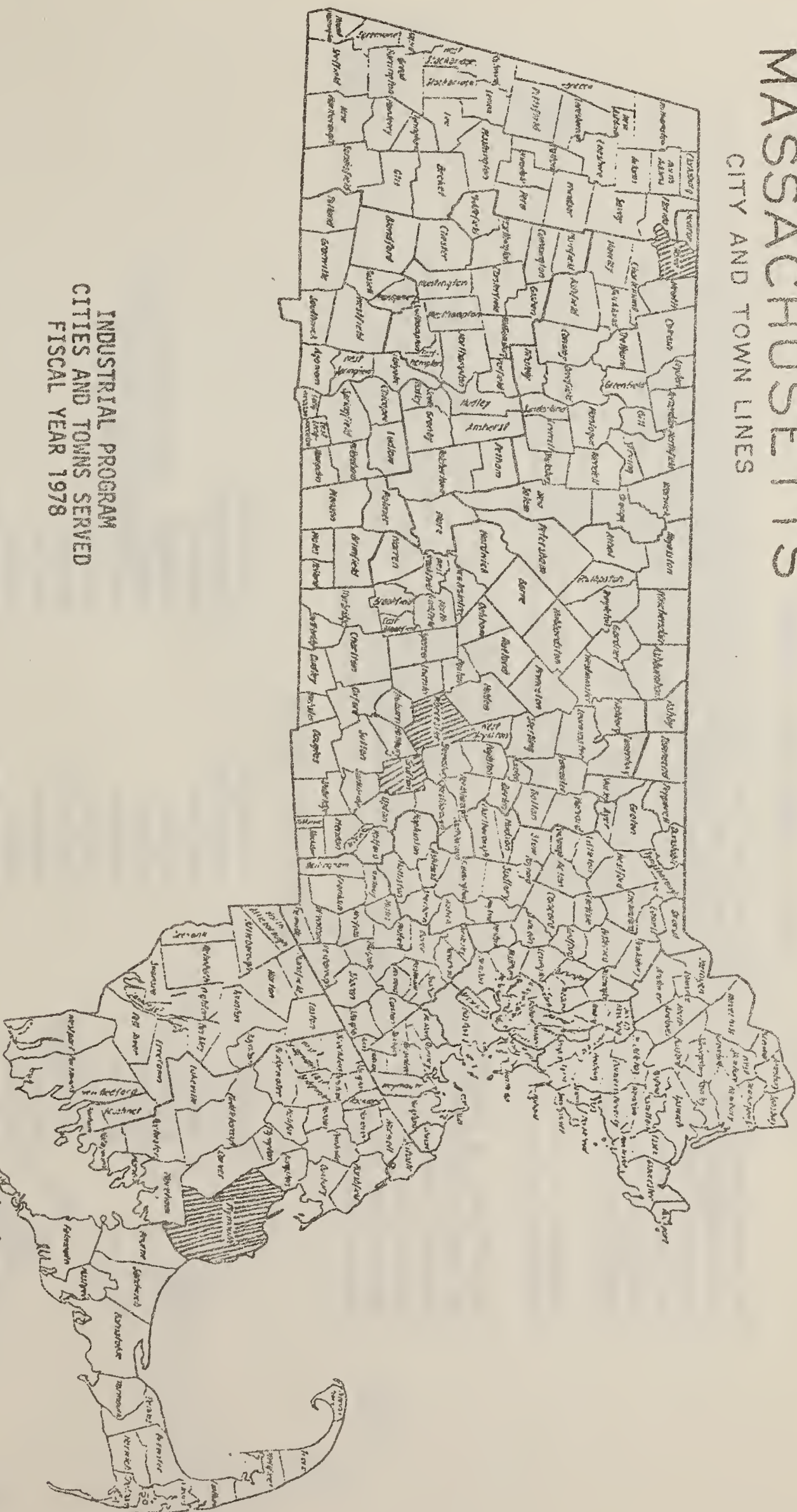
Industry, in this or any state, carries the potential for severe fire disasters. It is imperative that industrial concerns are adequately trained to serve as first responders until the fire department having jurisdiction can reach the scene of the emergency. Often an effective attempt at containment by an industry's fire brigade can make the difference between a minor incident and a major loss.

The Massachusetts Firefighting Academy has attempted to work closely with various industrial concerns throughout the Commonwealth in an effort to offer the most pertinent fire training for the particular industry.

Efforts this year included training for personnel at Boston Edison, Yankee Atomic Plant, Pilgrim Nuclear Plant, and the Wyman Gordon Company. It is interesting to note that these concerns continue to come back to the Massachusetts Firefighting Academy for training and have expressed their desire to return in the future.

MASSACHUSETTS

CITY AND TOWN LINES



INDUSTRIAL PROGRAM
CITIES AND TOWNS SERVED
FISCAL YEAR 1978

INDUSTRIAL PROGRAM	NUMBER OF COURSES	NUMBER ENROLLED	NUMBER OF CERTIFICATES AWARDED	NUMBER OF PERMANENT PERSONNEL	PERMANENT CONTACT HOURS	NUMBER OF CALL PERSONNEL	NUMBER OF VOLUNTEER PERSONNEL	NUMBER OF OTHER OR UNSPECIFIED	CALL/VOLUNTEER/OTHER CONTACT HOURS	TOTAL CONTACT HOURS
INDUSTRIAL	4	87	87	***	----	----	----	87	1,407	1,407

POLICE - CORRECTIONAL PROGRAM

The Massachusetts Firefighting Academy has long recognized that the fire department is not always the first to arrive at the scene of an emergency incident. It is important that the police, as first responders, recognize their responsibility and the dangers involved. The Police program was designed to provide these first responders with an awareness of the fire department's job so as to promote greater cooperation between police and fire personnel on the scene.

Response to this course in Fiscal Year 1978 has been heartening and the response of students in the program has indicated a greater understanding between the two entities.

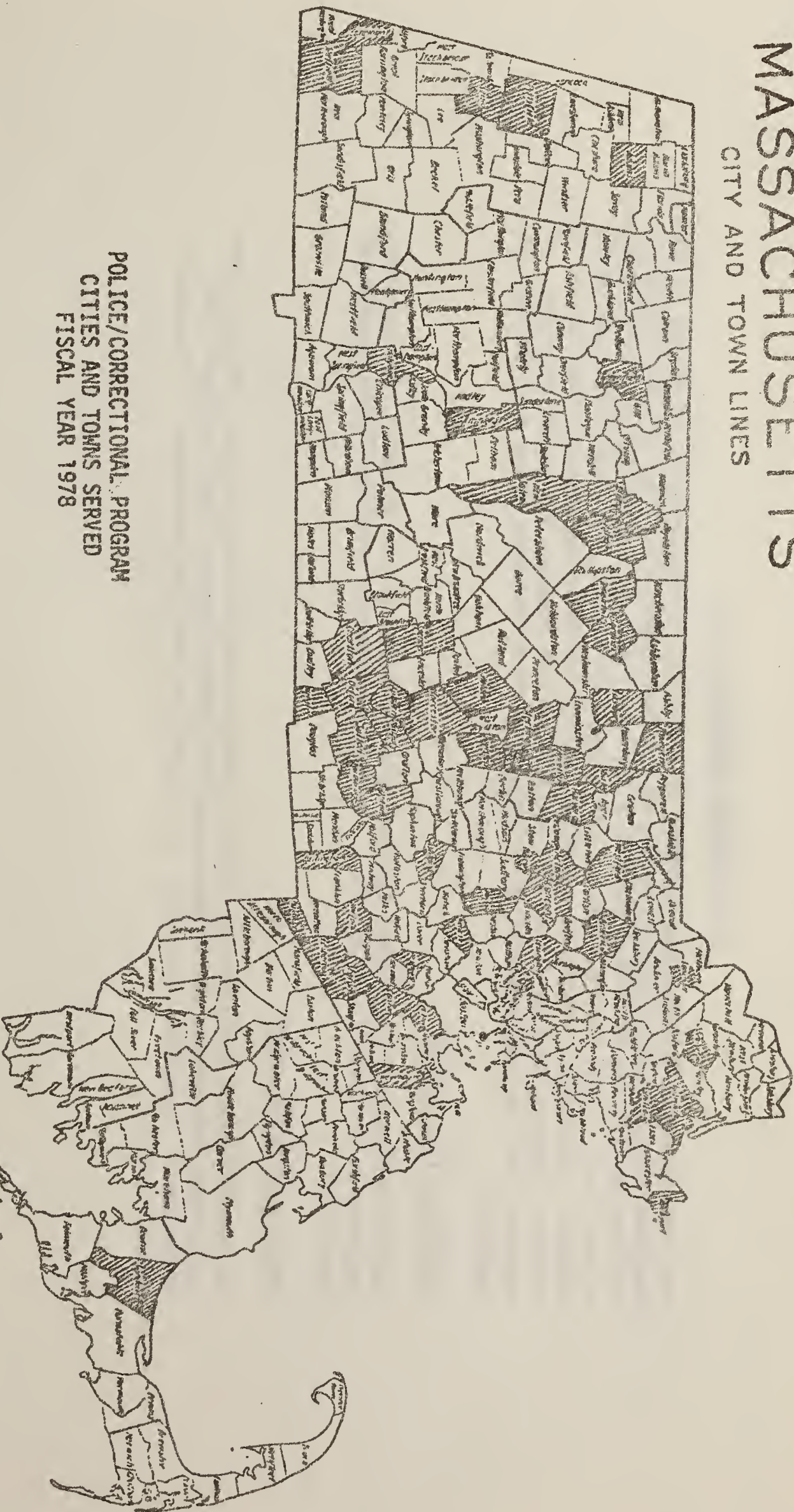
In addition, a program was given to correctional officers designed to train them in the basics as first responders inside correctional facilities. These facilities present a unique problem in life safety. These buildings are designed for security and yet arrangements must be made for evacuation in emergencies. This course was taught with the intent of heightening awareness and again, cooperation between correctional officials and their responding fire departments.

Cities And Towns Served

Acton	Georgetown	Pittsfield
Adams	Greenfield	Plainville
Amherst	Hamilton	Rockport
Arlington	Havard	Sandwich
Ashland	Holden	Sharon
Athol	Holyoke	Sheffield
Auburn	Ipswich	Shirley
Bellingham	Lancaster	Spencer
Billerica	Lawrence	Sterling
Boylston	Lenox	Sutton
Canton	Lexington	Templeton
Charlton	Maynard	Townsend
Chilmark	Millbury	Upton
Clinton	Milton	Wayland
Concord	New Salem	Webster
Eagremont	Norfolk	Wellesley
Fitchburn	Northbridge	Westford
Foxborough	Orange	Westwood
Gardner	Oxford	Weymouth
		Worcester

MASSACHUSETTS

CITY AND TOWN LINES



POLICE/CORRECTIONAL PROGRAM
CITIES AND TOWNS SERVED
FISCAL YEAR 1978

PROGRAM	NUMBER OF COURSES	NUMBER ENROLLED	NUMBER OF CERTIFICATES AWARDED	NUMBER OF PERMANENT PERSONNEL	PERMANENT CONTACT HOURS	NUMBER OF CALL PERSONNEL	NUMBER OF VOLUNTEER PERSONNEL	NUMBER OF OTHER OR UNSPECIFIED	CALL/VOLUNTEER/OTHER CONTACT HOURS	TOTAL CONTACT HOURS
POLICE/ CORRECTIONAL	5	178	178	178	2,028	----	----	----	-----	2,028

SPECIAL PROGRAMS

The Massachusetts Firefighting Academy established, in late winter, an office of Special Programs to address the special needs of the Commonwealth's fire service. The first task was an all day Hazardous Materials Seminar given by a nationally recognized expert in the field, Chief Warren Isman of the Montgomery County, Maryland, Fire and Rescue Service. The office scheduled a seminar in May for Building Construction for the Fire Service, however, due to a lack of registration the program had to be cancelled. It is expected that the program will be re-scheduled at a time when there will be less of a conflict.

NATIONAL FIRE ACADEMY

The Massachusetts Firefighting Academy held the first of the National Fire Academy's programs to be given in this area ... a four day seminar entitled "Labor/Management Relations".

PHYSICAL FITNESS EXAMS

The Massachusetts Firefighting Academy conducts the physical fitness exam for those people who have passed the written exam for entry into the "Civil Service" fire departments throughout the state, in conjunction with the Department of Personnel Administration.

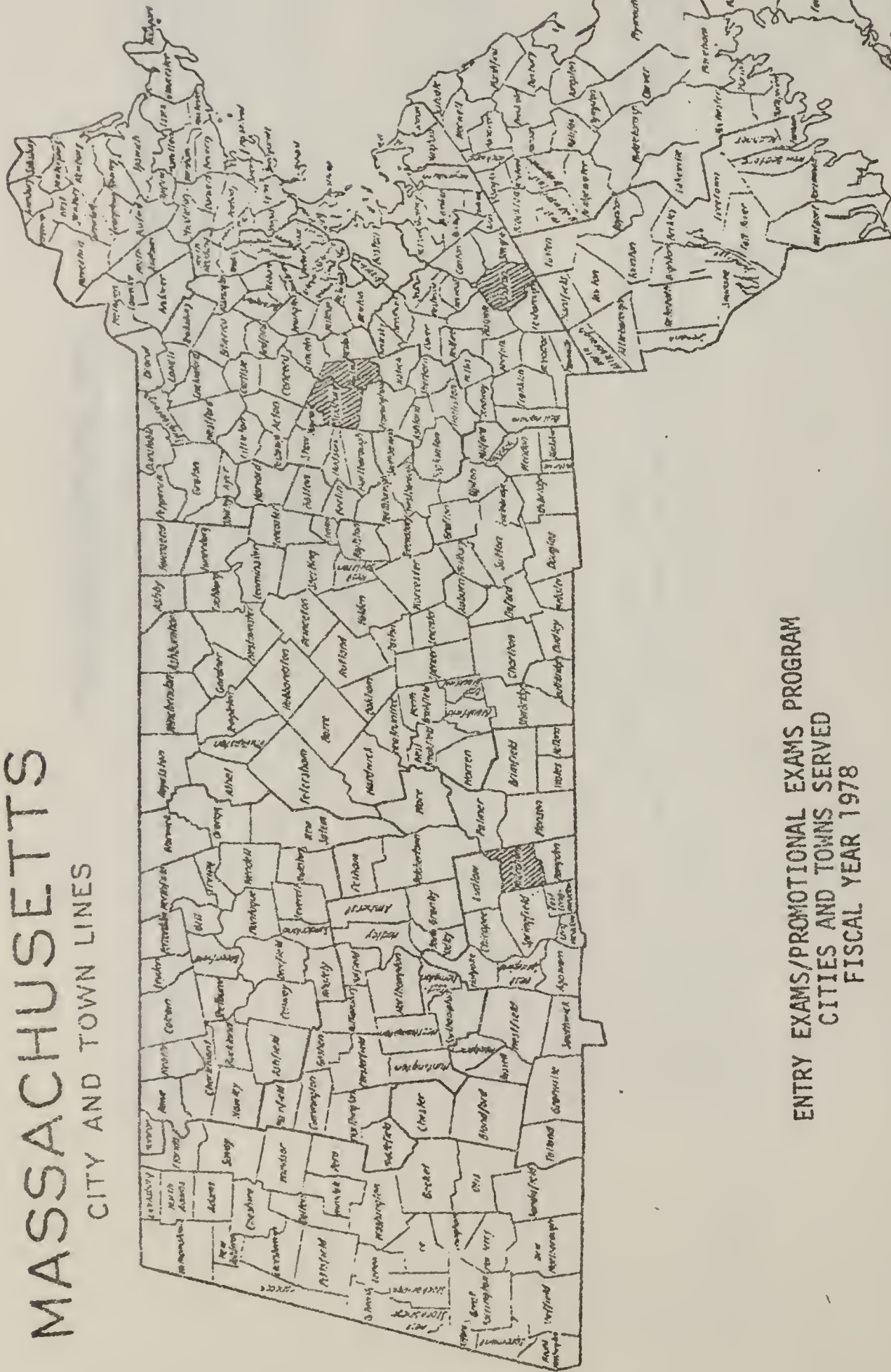
ENTRY AND PROMOTIONAL EXAMS

The Massachusetts Firefighting Academy provides, as a service to those departments not included in Civil Service, assistance in the preparation, administration, and grading of entry level and promotional exams.

Sharon
Sudbury
Weyland
Wilbraham

MASSACHUSETTS

CITY AND TOWN LINES



ENTRY EXAMS/PROMOTIONAL EXAMS PROGRAM CITIES AND TOWNS SERVED FISCAL YEAR 1978

PROGRAMS	NUMBER OF COURSES	NUMBER ENROLLED	NUMBER OF CERTIFICATES AWARDED	NUMBER OF PERMANENT PERSONNEL	PERMANENT CONTACT HOURS	NUMBER OF VOLUNTEER PERSONNEL	NUMBER OF OTHER OR UNSPECIFIED	CALL/VOLUNTEER/ OTHER CONTACT HOURS	TOTAL CONTACT HOURS
ENTRY EXAMS	1	52	----	----	----	----	52	156	156
PROMOTIONAL EXAMS	3	18	----	18	72	----	----	-----	72

MEDIA CENTER

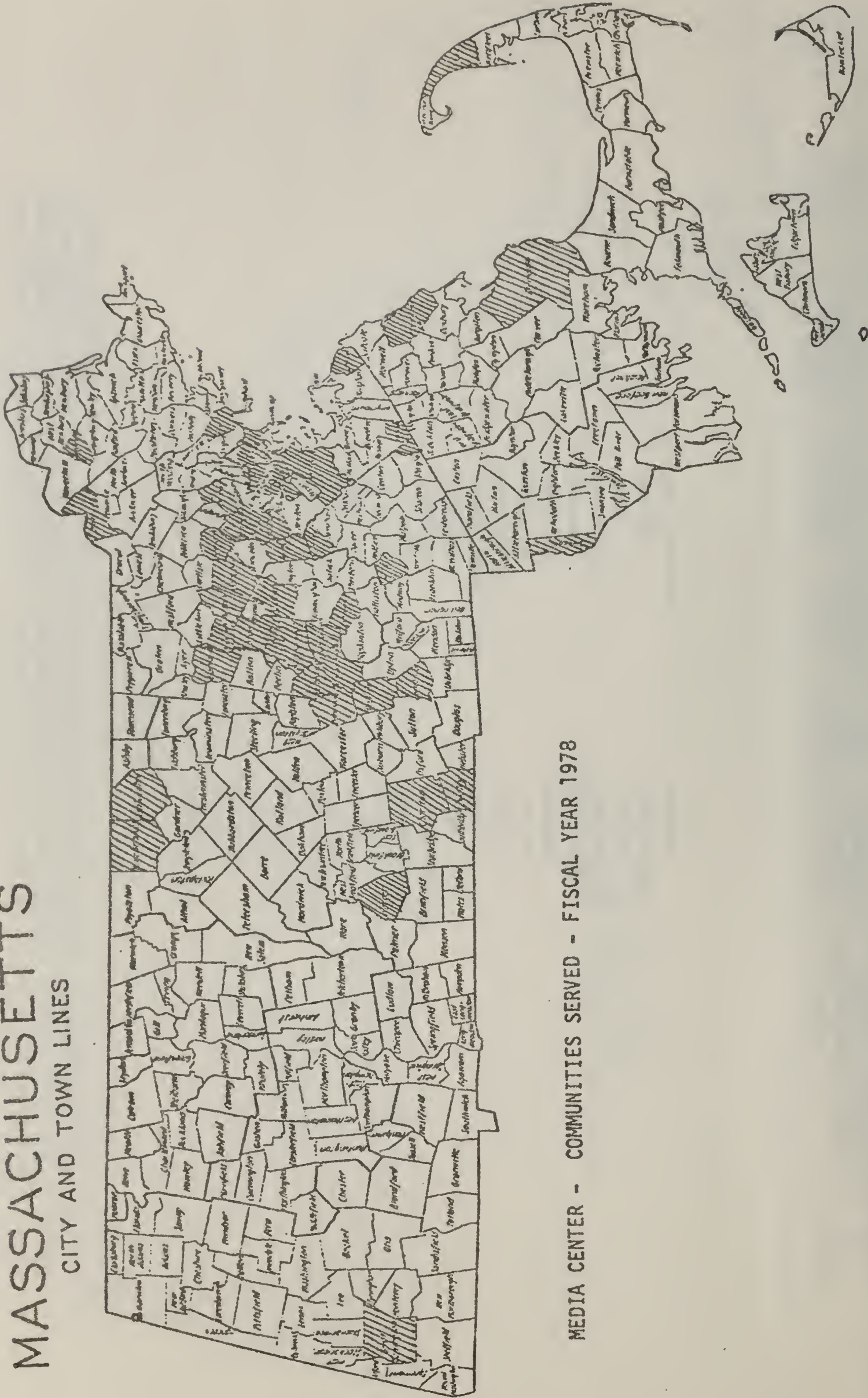
The library is available to all personnel for the utilization of books, periodicals, and films for reference purposes. The Massachusetts Firefighting Academy also has an extensive film-for-loan library available to those departments or organizations requesting assistance.

Cities And Towns Served

Acton	Marshfield
Ashburnham	Medford
Avon	Methuen
Bedford	Mills
Boston	Northborough
Boxborough	Northbridge
Cambridge	Plymouth
Charlton	Revere
Cohasset	Seekonk
Concord	Shrewsbury
Dudley	Southborough
Grafton	Stow
Great Barrington	Sudbury
Groveland	Truro
Harvard	Waltham
Holbrook	Warren
Hudson	Wellesley
Lexington	Westborough
Lynn	Weston
Malden	Winchendon
Marlborough	Woburn

MASSACHUSETTS

CITY AND TOWN LINES



MEDIA CENTER - COMMUNITIES SERVED - FISCAL YEAR 1978

Office of Chief of Fire Training -

This office is comprised of the Chief of Fire Training Joseph L. Donovan, Assistant Chief of Fire Training John E. Harrington, Secretary to the Chief, and an evaluation unit as well as the actual expenses for the Massachusetts Fire Training Council.

Office of Administrative Services -

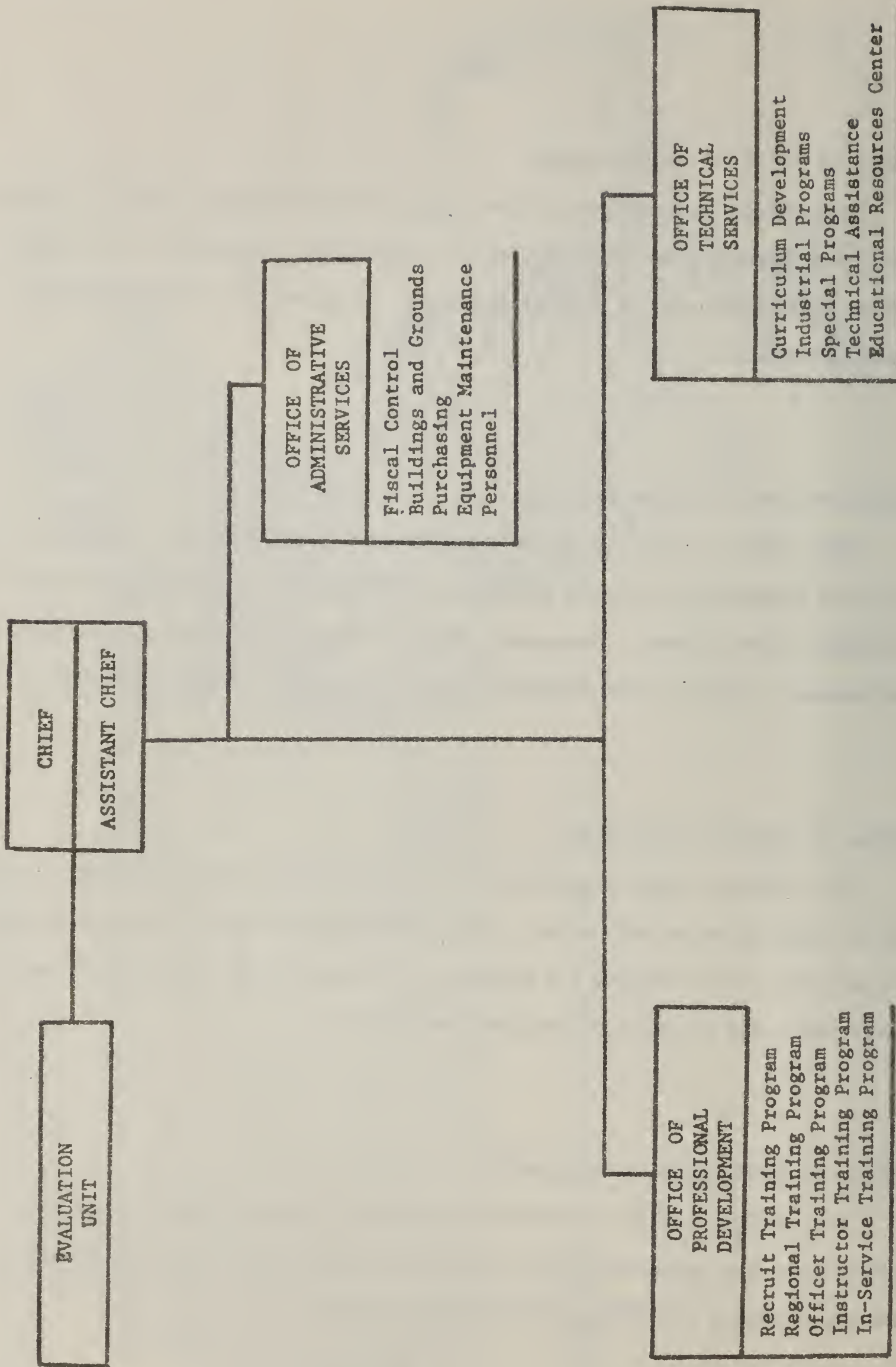
This office, under the direction of Deputy Chief Francis E. Winslow, works in close cooperation with the Department of Education to maintain the day to day business of the Academy. Personnel, fiscal control, building and equipment maintenance, logistics and purchasing are all handled through this office.

Office of Technical Services -

This office, under the direction of Deputy Chief Stephen D. Coan, serves as an identification unit where various fire training needs, for a wide range of personnel, are assessed and programs are designed and developed to meet those needs under the guidance of program coordinators.

Office of Professional Development -

This office, under the direction of Deputy Chief Linwood E. Lowell, constitutes the actual delivery system for courses and programs designed and developed within the Office of Technical Services.



FISCAL YEAR 1978 - ACTUAL EXPENDITURES

Office of Chief of Fire Training	\$ 56,711.00	11.57%
Office of Administrative Services	78,870.00	16.09%
Office of Professional Development	264,484.00	53.96%
Office of Technical Services	90,083.00	18.38%
	<u>\$490,148.00</u>	<u>100.00%</u>

